



County of Sacramento

April 2, 2013

Subject: Request for Proposals
Maintenance and Repair of T-Hangar Doors

Sacramento County Airport System (SCAS) desires to employ a Contractor to apply preventative maintenance measures and repair the T-Hangar Doors at Sacramento Executive Airport (SAC). The selected Contractor shall have extensive experience in the maintenance and repair of aircraft hangar doors.

SCAS will determine which Contractor shall be awarded the Agreement for this project based on an objective evaluation of responses to this RFP.

The project scope includes:

Phase	Phase Descriptions
1	INSPECTION AND MAINTENANCE MEASURES
2	REPAIR

INSPECTION AND MAINTENANCE MEASURES

Contractor shall inspect, clean, and grease all wheels and tracks for the T-Hangars listed in this RFP.

REPAIR

Contractor shall repair selected hangar doors based on a detailed inspection and report completed in Phase 1.

Repair work shall be completed up to a predetermined budget amount.

The Contractor shall be insured and bonded in the State of California experienced in or retain the services of other sub-contractors which are necessary for the Contractor to have available all of the expertise required to complete the project. SCAS shall provide no technical expertise or assistance to the Contractor on these projects.

Project Manager: The project manager is defined as the Contractor's employee who (1) has the hangar door experience upon which the Contractor is relying for selection, (2) will be the full time manager for the preparation of construction documents and oversee the application of the preventative measures and repair of hangar doors, and (3) will be readily available to answer all technical questions and address all concerns on the hangar doors.

If your firm is interested in being considered for award of this design/build contract, please respond to this inquiry by transmitting your RFP Proposal in writing to:

Scott Fujikawa
Sacramento County Airport System
Design and Development
6900 Airport Boulevard
Sacramento, California 95837

The RFP Proposal shall be **received** by SCAS no later than April 19, 2013. The RFP Proposal submission **shall not exceed** a total of twenty single-sided or ten double-sided pages, including all pre-printed material. If the transmittal letter contains any data to be reviewed by the selection committee or is bound with the Proposal, it shall be included in the page quantity limitation. DBE information, project manager/key persons commitment to project statement, section dividers and booklet covers are not included in the page quantity limitation.

The Proposal shall include the following:

- A. Brief description of the firm's resources, which may be utilized on these projects.
- B. Brief description of the firm's experience on similar projects. Similar project experience is a minimum requirement for consideration. Include a complete list of the firm's work on similar projects for the last three years and the name, address and telephone number of a contact person for the client on each project. Provide the same information for all professional level sub-contractors to be employed, if any. It is not necessary to provide this data for a surveyor unless they are acting in an engineering design role.
- C. Resumes of the proposed project manager and other key persons, if any, who will be directly involved in the projects. Similar project experience is a minimum requirement for consideration. The naming of specific persons by the Contractor will be considered by the SCAS to be a commitment by the Contractor to utilize these persons on these projects if the Contractor is selected for any or all of these contracts. The Contractor shall include a statement that the project manager/key persons shall not be replaced on these projects without the prior written consent of the SCAS. Provide the same information for all professional level sub-contractors to be employed, if any. It is not necessary to provide this data for a surveyor unless they are acting in an engineering design role.

- D. Detailed description of the proposed project manager's experience on similar projects. Similar experience is a minimum requirement for consideration. Include a complete list of all similar projects managed by this person for the last three years and, for any projects different from the firm's, the name, address and telephone number of a contact person for the client on each project.
- E. The Contractor's proposed project team, which shall include all expertise required to perform all projects.
- F. The Contractor's proposed method of accomplishing this project. List all tasks separately.
- G. A detailed proposed schedule, including all tasks, project milestones, meetings with the SCAS, documents reviews approvals, etc. Assume that all interim SCAS reviews will require one calendar week and the final SCAS review will require two calendar weeks. Contractor shall include a statement that he commits to meeting the schedule.
- H. Statement that Contractor desires to be considered for selection on this project.

The project will not begin until the Director of Airports approves the agreement.

If you have any questions regarding this solicitation, please call me at (916) 874-0658.

Sincerely,

Scott Fujikawa
Design and Development

**SCOPE OF SERVICES
MAINTENANCE AND REPAIR OF T-HANGAR DOORS
SACRAMENTO EXECUTIVE AIRPORT**

Overview

The project site is at the Sacramento Executive Airport in the County of Sacramento. The services required are to apply preventative maintenance measures and repair selected doors based on current applicable regulations and codes.

Project Description

The following Hangars are included with this proposal, see attached exhibit for approximate location in the airfield:

- South Area
 - Building #10308
 - Hangars 1-10
 - Building #10309
 - Hangars 19-28
 - Building #10310
 - Hangars 29-38
 - Building #10311
 - Hangars 39-48
 - Building #10313
 - Hangars 49-58
 - Building #10314
 - Hangars 59-66
 - Building #10327
 - Hangars 67-74
 - Building #10338
 - Hangars 1A-16A
 - Building #10339
 - Hangars 17A-31A

Total Hangars in the South Area = 97

- North Area
 - Building #10328
 - Hangars 100-105
 - Building #10329
 - Hangars 106-115
 - Building #10330
 - Hangars 116-123
 - Building #10331
 - Hangars 126-135

- Building #10332
 - Hangars 136-145
- Building #10334
 - Hangars 146-149
- Building #10335
 - Hangars 150-154

Total Hangars in the North Area = 55

Total Hangars in the Project = 152

PHASE 1

Preventative Maintenance Measures

1. Clean tracks and wheels of foreign debris of all hangar doors.
2. Grease tracks and wheels.
3. Thoroughly inspect the condition of door hardware and recommend replacement/repair of worn/broken parts for Phase 2 of the scope, repair.
4. Submit a written condition report that details and ranks necessary repairs.

PHASE 2

Repair

1. Review and prioritize repairs in the report completed in Phase 1.
2. Doors shall be repaired as prioritized up to the remaining budget available. Repairs can include, but not limited to, the following:
 - a. Replacement/Repair of Door Tracks
 - b. Replacement of Door Wheels
 - c. Installation of Anchor Bolts
 - d. Replacement of Weather Stripping
 - e. Adjustment of Interlock System

SCHEDULE

Project shall be completed in blocks of hangars with any block being completed within 5 days or standard work week. Contractor shall be responsible for developing the blocks based on the time constraint. Dates for the blocks shall be reviewed and approved by the airport for coordination with hangar tenants. Work shall be done during regular work hours.

County - Provided Services and Data

The County shall provide a project manager appointed by the Director of Airports to act as liaison between the County and the Contractor on all matters pertaining to this contract.

The County shall make available to the Contractor all record drawings, studies, reports, surveying monument data, etc. as may be in its possession. The Contractor shall use any

information so provided at Contractor's own risk and shall verify the accuracy of it prior to its use. The County does not guarantee the accuracy of any data or information provided.

The County shall provide no other technical services or assistance.

Documents Reproduction

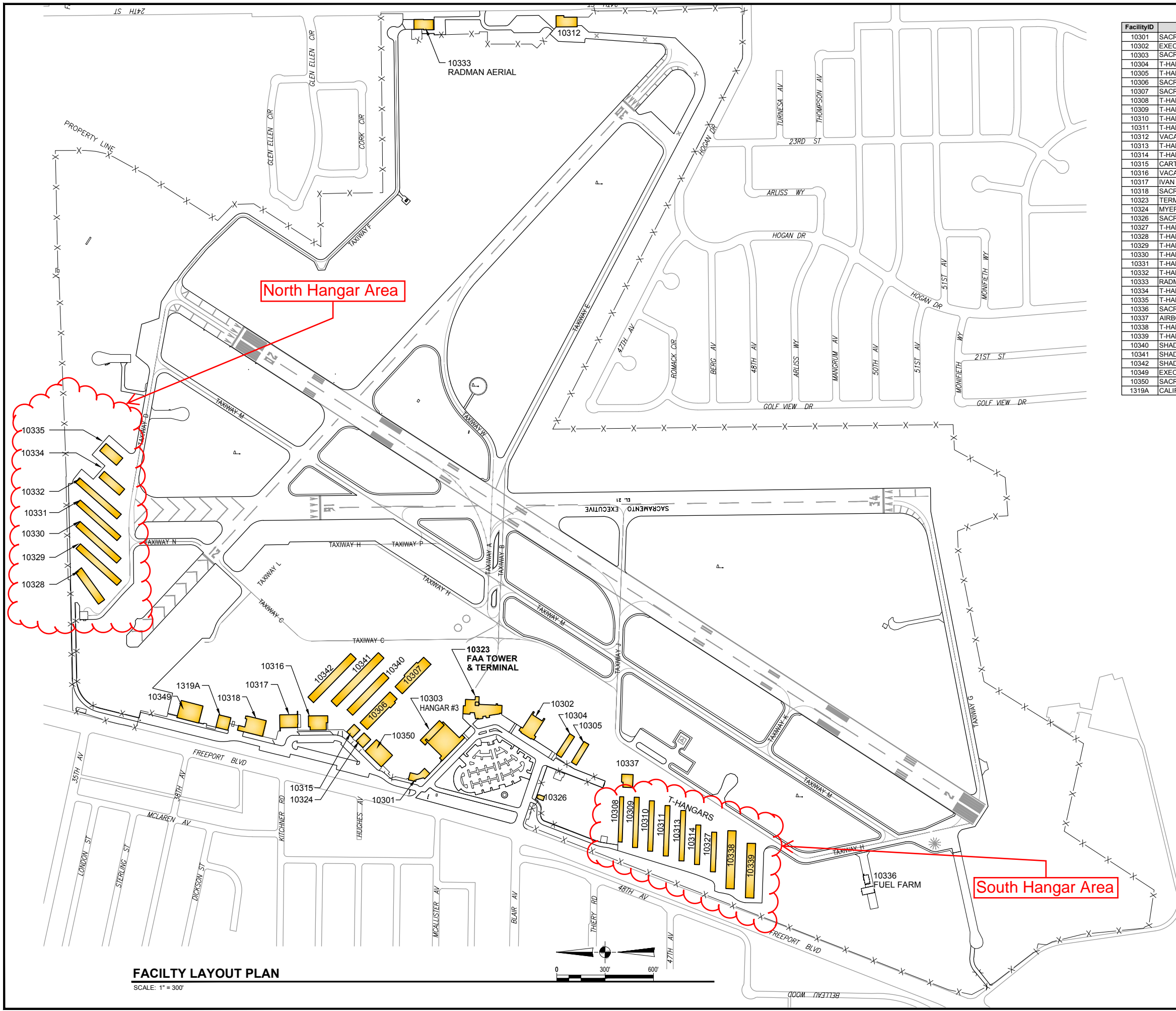
The Contractor shall provide the County with the following:

- a. Five (5) copies of all documents for each and every review.
- b. Five (5) copies of the Contractor's final report plus one (1) set of the Contractor's final report documents on CD ROM prepared in Microsoft Office software, latest versions for Windows and drawings in AutoCAD format.

Design Parameters

All report documents and all work on the project shall comply with the latest Cal/OSHA regulations and California Building Codes.

FacilityID	FacilityName	FacilityAddress
10301	SACRAMENTO JET CENTER	6133 Freeport Boulevard
10302	EXECUTIVE AIR REPAIR	6237 Freeport Boulevard
10303	SACRAMENTO JET CENTER HANGAR (M1)	6147 Freeport Boulevard
10304	T-HANGARS #11-14 WOOD	
10305	T-HANGARS #15-18 WOOD	
10306	SACRAMENTO JET CENTER HANGARS	
10307	SACRAMENTO JET CENTER HANGARS	
10308	T-HANGARS #1-10 METAL	
10309	T-HANGARS #19-28	
10310	T-HANGARS #29-38	
10311	T-HANGARS #39-48	
10312	VACANT	6230 24th Street
10313	T-HANGARS #49-58	
10314	T-HANGARS #59-66	
10315	CARTWRIGHT AERIAL SURVEY	5999 Freeport Boulevard
10316	VACANT	5979 Freeport Boulevard
10317	IVAN AIR	5963 Freeport Boulevard
10318	SACRAMENTO AVIATION MANAGEMENT	5957 Freeport Boulevard
10323	TERMINAL BUILDING	6151 Freeport Boulevard
10324	MYERS PACIFIC AVIATION INSURANCE	6107 Freeport Boulevard
10326	SACRAMENTO SHERIFF'S AIR SQUADRON	
10327	T-HANGARS #67-74	
10328	T-HANGARS #100-105	
10329	T-HANGARS #106-115	
10330	T-HANGARS #116-125	
10331	T-HANGARS #126-135	
10332	T-HANGARS #136-145	
10333	RADMAN AERIAL SURVEYS	6220 24th Street
10334	T-HANGARS #146-149	
10335	T-HANGARS #150-154	
10336	SACRAMENTO JET CENTER FUEL FARM	
10337	AIRBORNE ELECTRONICS	6365 Freeport Boulevard
10338	T-HANGARS #1A-16A	
10339	T-HANGARS #17A-31A	
10340	SHADE HANGARS	
10341	SHADE HANGARS	
10342	SHADE HANGARS	
10349	EXECUTIVE AUTOPILOTS	5839 Freeport Boulevard
10350	SACRAMENTO JET CENTER HANGAR	6133 Freeport Boulevard
1319A	CALIFORNIA DEPT. OF FISH AND GAME	5953 Freeport Boulevard



REVISIONS		
NO.	DATE	DESCRIPTION

FILE NAME:
DRAWN BY: DSW
DATE: 01/01
DESIGNED BY: DSW
CHECKED BY:
SCALE:
AS SHOWN
LINE IS 2 INCHES AT FULL SIZE (IF NOT 2" SCALE ACCORDINGLY)

SACRAMENTO EXECUTIVE AIRPORT

SHEET TITLE
AIRPORT FACILITIES LAYOUT

DRAWING NO. **CQ-102**
SHEET NO. OF

Attachment 1

Updated: 4/23/2012 9:35:15 AM By: Wilson, Don
File: \\NAU\TODD\master\SAC\FAC\10300-SAC\CQ-102.dwg (Tab: CQ-102)