**PART 2**

**Proposal**

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| Overview | Part 2 provides the proposal forms for responding to the County of Sacramento's Request for Proposals (RFP) for an *Agreement for Parking Lot Management and/or Shuttle Bus Management Services -* Sacramento International Airport. | | | | |
|  |  | | | | |
| In this part | Each proposer shall complete and submit all applicable forms contained in Part 2 listed in the table below: | | | | |
| **Section** | **Topic**  **Form** | **Page** |
| A | Proposal Support Documents  • Administrative Items  • Letter to the Board of Supervisors  • Management Plan  • Warranties by Proposer | 19  20  21  24 |
| B | Business Organization  • General Information  • DBE Participation  • Partnership Statement  • Corporation Statement  • Joint Venture Statement  • Association Statement | 26  28  29  30  31  32 |
| C | Qualifications Statement  • Business Experience  • Financial Information  • References  • Felony Convictions | 33  35  39  42 |
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|  |  | | | | |

**Section A**

**Proposal Support Documents**

**Administrative Items**

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| Instructions | Each proposer shall submit a Complete Proposal. Each proposal shall be sealed, clearly marked and contain all the items listed on page 12 of Part 1. |
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| Affirmation | By signing the *Letter to the Board of Supervisors* (page 20) and submitting a complete proposal (items listed on page 12), the proposer gives the following assurances and information and covenants that the proposer is fully qualified to provide the required parking lot and/or shuttle bus management service at Sacramento International Airport. The proposer further affirms that the following submitted information is true and accurate and may be relied upon by the County in evaluating the proposal. |
|  |  |
| Receipt of addenda | Receipt is acknowledged of the following addenda (proposer shall list all addenda received): |
|  |  |
| Right to negotiate | Proposer acknowledges that County retains the right to negotiate any terms and/or conditions of the Agreement prior to execution of the Agreement by the County. |
|  |  |
| Required information | The Management Plan and any additional information submitted with the proposal which are not on the forms provided in Part 2 shall be clearly identified with the following information on each page:  · Proposer's name  · Date of proposal  · The words “Parking Lot Management Proposal”, “Shuttle Bus Management Proposal” or “Combined Parking Lot and Shuttle Bus Management Proposal.” |
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**Letter to the Board of Supervisors**

Date:      , 2015

TO: Honorable Board of Supervisors

County of Sacramento, California

SUBMITTED BY:

Proposer

Proposer's Company:

Mailing Address:

City, State, Zip:

**SUBJECT: PROPOSAL FOR AGREEMENT FOR PARKING LOT AND/OR SHUTTLE BUS MANAGEMENT SERVICES AT SACRAMENTO INTERNATIONAL AIRPORT**

I, the undersigned, acknowledge that I have: carefully read, examined and understand the RFP and the attached draft Agreement(s); guarantee our proposal meets or exceeds specifications contained in this RFP document; and warrant that if the proposal is accepted, we will contract with the County of Sacramento in the form of an Agreement for Parking Lot and/or Shuttle Bus Management Services in the form attached and comply with the requirements of the RFP and the executed Agreement. Any exceptions are described in detail and all requested information has been submitted as requested.

I also affirm that I am duly authorized to execute the Agreement(s) contemplated herein; that this company, corporation, firm, partnership, or individual has not prepared this proposal in collusion with any other proposer and that the contents of this proposal including any terms or conditions of said proposal have not been communicated by the undersigned nor any employee or agent to any other proposer or to any other person(s) engaged in this type of business prior to the official opening of the proposal.

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| --- | --- | --- |
|  |  |  |
| Print Name | Print Title | Signature |
|  |  |  |
| Print Name | Print Title | Signature |
|  |  |  |
| Print Name | Print Title | Signature |

(If the proposal is submitted by a corporation the corporate seal must be affixed to this proposal.) Seal

**Management Plan**

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| Instructions for management plan | In place of the following pages, each proposer shall submit a proposal using the exact order contained in the following pages of this RFP. Along with their proposal, each proposer shall submit a management plan to support the requirements of the Parking Lot Management and/or the Shuttle Bus Management Agreement. Such management plan shall consist of two parts: Part One – Operating Plan; and Part Two - Costs:  **For Parking Lot Management:**  **Part One - Operating Plan, shall include but is not limited to:**   1. Proposer's plan to perform scope of services listed on Exhibit C in Attachment 1 to include:  * Operating and managing the Sacramento International Airport Parking Lots, which includes the Managed Fill operation. * Coordinating operations with the shuttle bus operator (if different than parking lot operator). * Collecting all Parking Lot Fees and Charges (including the secure processing of credit card charges) legally due, and providing bookkeeping and accounting services with respect thereto. * Operating and maintaining the Parking Lot revenue control equipment. * Removing improperly parked or abandoned vehicles from Parking Lots. * Maintaining the Parking Lots so that they are clean and free of litter. * Providing customers with battery jump-starts and other reasonable emergency vehicle assistance. * Establishing and maintaining a high level of customer service * Number and type of vehicles proposer intends to use to perform the scope of services.  1. Proposer's local and off-site management team, including individual experience and qualifications. It is expected that the on-site management team will include at least one (1) manager and that there will always be at least one employee with supervisory status on duty 24 hours a day, 7 days a week. 2. Identification of local and off-site management duties and responsibilities, by individual position, as they relate to operations at Sacramento International Airport. 3. Organizational chart, local and corporate level. 4. Proposer's transition plan for commencement of operations following award of Agreement. *Please note the County is allowing approximately 2 months from award of contract to commencement of operations.* 5. Accounting methods including handling of non-revenue and lost tickets, abandoned vehicles and lien sale vehicles. 6. Cashier and supervisor procedures for cash handling. 7. Detailed preliminary and secondary auditing procedures. 8. Customer service policy and training program. 9. Personnel policies such as employee duties, qualifications, recruitment, hiring, pay scale, training, evaluation, advancement and dismissal. 10. Equal employment opportunity policy. 11. Sexual harassment policy. 12. Safety policy and procedures.   **Part Two – Costs, shall include but are not limited to:**   1. A proposed budget for each year of the five (5) year term of the Agreement and for each year of the one optional period of five (5) years two (2) months. Be sure to detail expenses to be incurred. Include in your proposal any cost-saving incentives from which the County could benefit. 2. Proposed management fee stated as a fixed annual fee paid in monthly installments. Do not propose a percentage of gross revenues. The County shall pay the Contractor a management fee in the amount of:   (write out in words and numbers; one proposal amount for each year of the five (5) year term of the Agreement, including the one optional period of 5 years two (2) months. NOTE: The 10th Year of the term constitutes the fourteen (14) months between January 1, 2025 through February 28, 2026.)   * + 1st Year   + 2nd Year   + 3rd Year   + 4th Year   + 5th Year   + 6th Year (Optional)   + 7th Year (Optional)   + 8th Year (Optional)   + 9th Year (Optional)   + 10th Year (Optional)  1. Proposed classifications, wages and benefits of on-site staff. Indicate if classifications are unionized and term of existing labor contract(s). 2. Proposed incentive(s) to reduce the County’s overall Operating Expenses for the term and extended term of the Agreement, or to reduce the County’s overall cost of the parking lot operations.   **For Shuttle Bus Management:**  **Part One – Operating Plan, shall include but is not limited to:**   1. Proposer's plan to perform scope of services listed on Exhibit C in Attachment 1. This plan must include a description of contractor’s plan for each component of the Comprehensive Shuttle Operation, including an assurance of high levels of customer service and demand staffing. Also, the operating plan must describe how proposer intends to coordinate operations with the parking lot operator (if different than shuttle bus operator). 2. Identification of vehicles proposer intends to use in order to perform the Shuttle Bus services at Sacramento International Airport. 3. Proposer's on-site and off-site management team, including individual experience and qualifications. It is expected that the on-site management team will include at least one (1) manager and that there will always be at least one supervisory employee on duty 24 hours a day, 7 days a week. 4. Identification of local and off-site management duties and responsibilities, by individual position, as they relate to operations at Sacramento International Airport. 5. Personnel policies such as employee duties, qualifications, recruitment, hiring, pay scale, benefit package, training (this shall include the schedule for mandatory drivers’ meetings, customer service training and operation of Americans with Disabilities Act (ADA) lift/ramps), evaluation, advancement and dismissal. 6. Organizational chart, local and corporate level. 7. Proposer's transition plan for commencement of operations following award of Agreement. *Please note the County is allowing approximately 2 months from award of contract to commencement of operations.* 8. Methods for accurately tracking expenses and required statistical information for monthly reports. 9. Dispatching methods and proposed technologies. 10. Shuttle Bus GPS and tracking technology used or proposed technological additions or upgrades to shuttle buses. 11. Customer service policy and training program. 12. Equal employment opportunity policy. 13. Sexual harassment policy. 14. Safety policy and practices.   **Part Two – Costs, shall include but is not limited to:**   1. A proposed budget for each year of the five (5) year term of the Agreement, and for each year of the one (1) optional period of five (5) years two (2) months. Be sure to detail expenses to be incurred. Include in your proposal any cost saving incentives from which the County could benefit. 2. Proposed management fee. The County shall pay the Contractor a management fee in the amount of: (write out in words and numbers; one proposal amount for each year of the five (5) year term of the Agreement, including the one optional period of 5 years two (2) months. NOTE: The 10th Year of the term constitutes the fourteen (14) months between January 1, 2025 through February 28, 2026.)    * 1st Year    * 2nd Year    * 3rd Year    * 4th Year    * 5th Year    * 6th Year (Optional)    * 7th Year (Optional)    * 8th Year (Optional)    * 9th Year (Optional)    * 10th Year (Optional) 3. Proposed classifications, wages and benefits of on-site staff. Indicate if classifications are unionized and term of existing labor contract(s). 4. Proposed incentive(s) to reduce the County’s overall Operating Expenses for the term and extended term of the Agreement, or to reduce the County’s overall cost of the shuttle bus operations.   **For Combined Parking Lot and Shuttle Bus Management:**  Include all of Part One and Part Two for the Parking Lot and all of Part One and Part Two for the Shuttle Bus Management Plans as detailed above; however, be sure to include any benefits to the County for awarding a contract for a combined operation. Detail how your company proposes to manage both the Parking Lot and Shuttle Bus operations as one cohesive unit and what impact(s) this would have on the proposed budget and proposed management fee. |

**Warranties by Proposer**

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| Guaranty deposit or bond | Proposer warrants and agrees that attached bond is a guaranty deposit in the form of  certified check, or  cashier's check, or  standard commercial guaranty bond payable to the County of Sacramento in the amount of $10,000. | | | |
|  |  | | | |
| Capability to perform | Proposer has carefully read and fully understands the Agreement(s) and has the capability to carry out all of the responsibilities set forth therein. | | | |
|  |  | | | |
| Qualifications statement | The accompanying *Qualifications Statement* forms (Section C) have been completed to the best of proposer's abilities. | | | |
|  |  | | | |
| County right to investigate | By submission of this proposal, proposer(s) acknowledges that the County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information contained in the *Qualifications Statement*. Proposer(s) authorizes the release of any and all information sought in such inquiry or investigation to the County. | | | |
|  |  | | | |
| Successful proposer's ten-day requirement | The table below indicates what the successful proposer(s) must do within ten (10) days after receipt of the Agreement when offered for execution by County. | | | |
| **Step** | **Action** |
| 1 | Sign and return the Agreement |
| 2 | Provide evidence of insurance and submit the required performance bond in the amounts specified in the Agreement. |

Warranties by Proposer**,** Continued

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| Genuine proposal | Proposer declares the following by the submission of this proposal:  · The proposal is not made in the business or financial interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation.  · The proposer has not directly or indirectly induced or solicited any other proposer to submit a false or sham proposal, and has not directly or indirectly colluded or agreed to submit a sham proposal or to refrain from submitting a proposal.  · The proposer has not, directly or indirectly, divulged information or data relative to his/her proposal to any other person, partnership, corporation or association, except to such person or persons that have a business or financial interest in the proposer's general business. |
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**Section B**

**Business Organization**

**General Information**

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| Instructions | For Section B, all proposers are required to submit a completed *General Information* form and then fill out the remaining forms that pertain to the proposer's type of business entity *(Example: If business entity is a corporation, fill out the General Information form and the Corporation Statement*). |
|  |  |
| Business information | Fill in the following information **exactly** as it is to appear on the Agreement; if operating under a fictitious name, so indicate.  Name of Firm:    Business Purpose  of Proposer:    Principal Office Address:        Telephone #:  Facsimile #: |
|  |  |
|  |  |
| Form of business entity | Please check the box that describes your business entity.  Individual  Corporation  Partnership  Joint Venture  Association  Other |
|  |  |

**General Information,** Continued

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| Proposer's operating name | The proposer has operated under its current name since       (mm/dd/yyyy), a period of       years and       months, and the proposer (if such be the case) formerly operated under the name:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| Proposer's unsuccessful operations | The proposer has been unsuccessful in retaining its parking and/or shuttle bus management agreements at the following locations during the past ten years (list all sites where agreements have been terminated, whether or not the proposer sought a subsequent contract). |
|  |  |
| Prior or Existing Litigation | The proposer \_\_\_\_ has \_\_\_\_ has not been involved in litigation in the last ten (10) years. (If the answer is in the affirmative, please identify the business location and give such information as is required to explain the circumstances.)      (use additional sheet to explain circumstances) |
|  |  |

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| Complaint History  (January 1, 2010 – present) | Proposer shall list in its proposal a brief description of complaints received about the organization or individuals within the organization for the past 5 years. Proposer shall also provide the corrective action taken and/or resolution for each complaint.  This information will be evaluated by the Panel. The Panel will use whatever analytical techniques deemed necessary including contacting representatives from various agencies to verify accuracy of information provided. |

DBE Participation

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| Disadvantaged Business Enterprise (DBE) Program | Pursuant to current Guidance from the United States Department of Transportation with respect to the holding by the 9th Circuit in Western States Paving Co. v. U.S. Dept. of Transportation, 407 F. 3d 983 (2005), the County of Sacramento shall operate a race neutral program with respect to DBE participation until such time as the State of California or the County of Sacramento has completed studies required by the 9th Circuit sufficient to support a specific DBE Goal in this business area. (Current Federal Transit Administration/ Department of Transportation Guidance exists in the Federal Register / Vol. 71, No. 56, pages 14775 – 14778.)  Despite the race neutral aspect of our current DBE program, the County continues to encourage DBE participation by County business associates. In the event that the Proposer or any sub-component of the Proposer qualifies as a DBE under traditional federal definitions, the Proposer shall continue to provide records of such DBE participation for County Airport System, State and federal record-keeping purposes. Under these circumstances, we request the following information:   1. The name and address of each DBE that will participate in the project. 2. Certification of DBE status for each DBE on the project. 3. Written and signed confirmation from the DBE that it is participating in the project as described in the Proposal. |

**Partnership Statement**

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| Partnership information | If your business is operating as a partnership, please provide the following information.  Date of Organization:  Type of Partnership:  General  Limited  Business Purpose of Partnership:  Is Partnership Agreement recorded:  Yes  No  Recorded:  Date, Book, Page, County, State  Has the Partnership done business in California?  Yes  No  If so, when? | | | |
|  |  | | | |
| General Partners' information | Please provide the following information for each General Partner. (Attach additional pages, if necessary) | | | |
| **General Partner's Name and Address** | **% of Ownership** |
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**Corporation Statement**

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| Corporation information | If your business is operating as a corporation, please answer the following questions:  When incorporated?  Where incorporated?  Is the corporation authorized to do business in California?    Yes  No  If yes, as of what date?  Is the corporation held:  Publicly?  Privately? | | | |
|  |  | | | |
| Directors' information | Please supply the following information for each and every Director. (Attach additional pages, if necessary) | | | |
| **Director’s Name & Address** | **Principal Business Affiliation**  **(Other than Proposer's directorship)** |
|  |  |
|  |  |
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| Officers' information | Please supply the following information for each officer. (Attach additional pages, if necessary) | | | |
| **Officer's Name** | **Position** |
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|  |  | | | |
| Action required | Please attach a certified copy of the relevant portion of the bylaws or resolution of the Board of Directors of the corporation showing the authority of the Officer signing the proposal to execute contracts on behalf of the corporation. | | | |
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**Joint Venture Statement**

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| Joint venture information | If your business is operating as a joint venture, please provide the following information.  Is Joint Venture Agreement recorded?  Yes  No  Recorded:  Date, Book, Page, County, State  Purpose of Joint Venture:  Has Joint Venture done business in California?  Yes  No  When? | | | |
|  |  | | | |
| Ownership information | Provide the name and address of each Joint Venturer and percentage of ownership of each. (Attach additional pages, if necessary) | | | |
| **Joint Venturer's Name and Address** | **% Of Ownership** |
|  |  |
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| Action required | Please attach the document empowering the signatories to execute the proposal and bind the joint venture. | | | |
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**Association Statement**

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| Association information | If the organization submitting the proposal is operating as an Association, please provide the following information.  Is Association registered with the State of California?  Yes  No  Purpose of Association:  Has the Association done business in California?  Yes  No  When? | | | |
|  |  | | | |
| Officers’ information | Provide the name and address of each Officer. (Attach additional pages, if necessary) | | | |
| **Officer’s Name and Contact Information** | **Position currently held** |
|  |  |
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| Action required | Please attach the document empowering the signatories to execute the proposal and bind the Association. Also include the Association bylaws, if applicable. | | | |

**Section C**

**Qualifications Statement**

**Business Experience for Parking Lot Management**

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| --- | --- | --- | --- |
|  |  | | |
| Management experience | The proposer has managed airport parking lot operations for a period of       continuous years, and the proposer is currently managing or operating parking lot operations at       (indicate how many) locations.  *(use additional sheet for other locations not to exceed six total locations)* | | |
| **Location of Lot** | **Owner of Lot \*** | |
| Airport Location  yes, or  no |  | |
| **Dates Operated Lot** | **Number of Lots and Spaces in each Lot** | |
| From  To |  | |
| **Method and amount of reimbursement/**  **Management Fee** | **Owner's Gross Revenue** | |
|  |  | |
| **Average Annual Operating Budget** | **Number of Years Proposer Operated Within or Under Established Budget** | |

\* Include Name, Title, and Phone number of person to contact for reference

**Business Experience for Shuttle Bus Management**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | | | |
| Management experience | The proposer has managed airport shuttle bus operations for a period of       continuous years, and the proposer is currently managing or operating airport shuttle operations at       (indicate how many) locations. The proposer is currently operating       total shuttle buses with 20 seats or more.  Please list locations of airport shuttle bus operations currently or previously managed or operated by proposer:  *(use additional sheet for other locations not to exceed six locations total)* | | | |
| **Shuttle Bus Operations Business Experience** | |
| **Location of Operation:** | **Operated on behalf of:**  Reference:    Phone: |
| **Dates Operated:**  From    To | **Number of Buses with 20 seats or more:**    **Number of Buses with Air Brakes:**    **Number of ADA-equipped Buses:** |
| **Method & Amount of Compensation:** | |
| **Average Annual Operating Budget:** | **Number of Years Proposer Operated Within or Under Established Budget:** |

**Financial Information**

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| Disclosure of financial information | In the event the proposer requests that the County receive and maintain any of the following financial information in confidence, the proposer understands that the County has reservations as to whether any such information may be exempt from disclosure under the California Public Records Act (Government Code Sections 6250, et seq.).  The proposer agrees that the County may make such disclosure or reproduction of such financial information as is deemed necessary or convenient by County, its officers, agents, or employees, for County's use in proposal evaluation and comparison; provided however, if any person makes a request as contemplated by the Public Records Act to review or be provided with copies of such financial information or any part thereof, and County denies such requests, immediately upon notification thereof, the proposer agrees to defend County and its officers, agents, and employees against any action resulting from denial of such request and agrees to hold County and its officers, agents and employees harmless from any costs, expenses and damages that may result.  If the proposer fails to promptly provide such defense, the County, its officers, agents, and employees shall be free to grant such requests, and the proposer shall be deemed to have waived any cause of action whether in law or in equity, that it may have against the County respecting such disclosure. |
|  |  |
| Hold harmless | The proposer agrees it shall indemnify and hold harmless the County, its officers, agents, and employees from any and all claims, costs, liabilities, or damages, including attorney's fees and court costs resulting from County's or proposer's acts or omissions pursuant to its disclosure under the California Public Records Act. |
|  |  |
| Submittal of financial statements | For the purpose of establishing a clear picture of the proposer's comparative financial capability and current fiscal operating position, the proposer herewith submits financial statements including profit and loss statements for the two (2) most recently completed fiscal years.  Each such statement either bears the certification of the independent Certified Public Accountant who originally audited and certified such statements or the signature of the proposer's Chief Financial Officer if such statements are unaudited. |

Financial Information**,** Continued

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| Bond or surety canceled or forfeited | The proposer  has  has never had a bond or surety cancelled or forfeited. If the response is in the affirmative, state the following:  Name of Bonding Company:  Date cancelled:  Amount of Bond:  Reason for cancellation or forfeiture: |
|  |  |
| Bankruptcy | The proposer  has  has never been adjudged a bankrupt (Chapter 7), or petitioned the court for relief under the Bankruptcy Code or Act for either business reorganization (Chapter 11) or the Wage Earner's Plan (Chapter 13). If the response is in the affirmative, state the following:  Date petition filed:  Case number and jurisdiction:  Amount of liabilities and debts:  Date of discharge or successful completion  of reorganization or wage earner's plan:  Current status:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Financial Information**,** Continued

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| Unfavorable audit | The proposer  has  has never received an unfavorable audit of its financial performance in conjunction with contractual agreements. Unfavorable here is defined as an error in payment equal to or in excess of three percent. If the response is affirmative, please state the following:  Name of Business:  Location of business:  Date of audit:  Explanation of audit discrepancy:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| Payment Card Industry (PCI) Compliance | The proposer  is  is not certified and familiar in PCI standards and security and has not  has received a PCI violation in conjunction with its contractual agreements. If the response is affirmative, please state the following:  Name of Business:  Location of business:  Date of violation:  Explanation of violation: |

Financial Information**,** Continued

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| Fraud, embezzlement, or other cash handling incidents | The proposer and/or any of proposer’s employees  has  has never had any occurrences of fraud, embezzlement or other cash handling incidents in conjunction with its contractual agreements. If the response is affirmative, please state the following:  Name of Business:  Location of business:  Date of incident:  Explanation of occurrence:    How was the incident addressed: |
|  |  |

**References**

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| Business references | The proposer submits herewith the following list of persons or firms (at least three) with whom the proposer has conducted financial transactions and expense reporting crucial to its parking lot and/or shuttle bus operation during the past two years and who may be contacted by the County. If firms are used, give the name of the department and/or person whom we may contact.  *Important: Proposers are to* ***attach*** *a letter of reference from* ***each*** *of the persons or firms listed below*.  **Business Reference #1**  Name:  Title:  Firm/Department:  Address:    Phone:  **Business Reference #2**  Name:  Title:  Firm/Department:  Address:    Phone: |

References**,** Continued

|  |  |
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| Business references, continued | **Business Reference #3**  Name:  Title:  Firm/Department:  Address:    Phone: |
|  |  |
| Bank references | The proposer herewith submits a letter from each of the following bank references indicating the proposer's credit standing and the proposer's ability to undertake the operation of the proposed Agreement.  *Important: At least* ***one*** *bank reference and letter shall be submitted.*  **Bank Reference #1**  Bank Name:  Branch:  Address:    Phone: |

References**,** Continued

|  |  |
| --- | --- |
|  |  |
| Bank references, continued | **Bank Reference #2**  Bank Name:  Branch:  Address:    Phone:    **Bank Reference #3**  Bank Name:  Branch:  Address:    Phone: |
|  |  |

**Felony Convictions**

|  |  |
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| Felony convictions | The proposer submits herewith the following information on criminal convictions. State on the next page if any of the management/officers of the organization and on-site management team proposed for this Airport have been convicted of any of the twenty-eight (28) crimes listed below in the last ten (10) years:   1. Forgery of certificates, false marking of aircraft, and other aircraft registration violations; 2. Interference with air navigation; 3. Improper transportation of a hazardous material; 4. Aircraft piracy; 5. Interference with flight crew members or flight attendants; 6. Commission of certain crimes aboard an aircraft in flight; 7. Carrying a weapon or explosive aboard an aircraft; 8. Conveying false information and threats; 9. Aircraft piracy outside the special aircraft jurisdiction of the United States; 10. Lighting violations involving transporting controlled substances; 11. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security regulations; 12. Destruction of an aircraft or aircraft facility; 13. Murder; 14. Assault with intent to murder; 15. Espionage; 16. Sedition; 17. Kidnapping or hostage taking; 18. Treason; 19. Rape or aggravated sexual abuse; 20. Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon; 21. Extortion; 22. Armed or felony unarmed robbery; 23. Distribution of, or intent to distribute, a controlled substance; 24. Felony arson; 25. A felony involving a threat; 26. Felony involving:     1. Willful destruction of property;     2. Importation or manufacture of a controlled substance;     3. Burglary;     4. Theft;     5. Dishonesty, fraud or misrepresentation;     6. Possession or distribution of stolen property;     7. Aggravated assault;     8. Bribery; and;     9. Illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than 1 year 27. Violence at international airports or; 28. Conspiracy or attempt to commit any of the criminal acts referred to in clauses 1 through 27. |

**Felony Convictions,** Continued

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| Felony convictions | The proposer submits herewith the following information on felony convictions (for the individual if proposer is an individual, for each General Partner if the proposer is a partnership, for each Joint Venture party if proposer is a joint venture, for each Corporate Officer if proposer is a corporation, for each Officer if proposer is an Association).  The proposer  has  has not had any felony convictions. If the answer is "has", provide the information below. | | | | | |
| **Name** | **Date** | **Offense** | **Disposition** |
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| Evaluation of information | The proposer agrees that the County's evaluation of the proposer's responsibility under this proposal will include an evaluation of the information furnished above, for the purpose of determining whether the airport parking lot and/or shuttle bus management operations as proposed by the proposer would be operated in a law-abiding manner and in a manner not subjecting County or the public to risk of harm or criminal, deceitful, or otherwise unethical practices. | | | | | |
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